

## PERSONNEL COMMISSION

Minutes for April 3, 2023

Regular Meeting

The Chico Unified School District Personnel Commission met in regular session at the administration building on April 3, 2023. The following were present:

Commission Members:

Absent

Gloria Bevers, Chairperson

Beverly Patrick, Vice Chairperson

Scott Jones, Member

Staff Members:

David Koll, Executive Director-Human Resources

Christina Macaluso, Classified Human Resources Assistant

Others:

Visitors

Gloria Bevers, Chairperson, called the meeting to order at 8:43 am.	Call to Order
There were no visitors.	
The minutes of the February 27, 2023 regular meeting were considered and approved. (MSC) Jones/Bevers	Minutes Approved
<p>David Koll, Executive Director-Human Resources, reported:</p> <ul style="list-style-type: none"><li>Principal Mike Allen of Chapman Elementary was selected for the Executive Director-Human Resources position upon Mr. Koll's retirement. Recently a flyer was sent out listing the job title as Assistant Superintendent Classified Human Resources, however this was in error. Mr. Koll confirmed that Mr. Allen may be placed in the new position while remaining in CalSTRS by confirming with PERS and STRS through a retirement election form. This will be completed at the start of his position on July 1, 2023.</li><li>Mr. Koll, Mr. Allen, and Sharyn Fields will be attending the SHRM Talent Conference &amp; Expo on April 16-19, 2023. This is a nationwide conference focusing on recruitment strategies and retaining employees.</li><li>The CSPCA conference is locked in for March 3-5, 2024. An itinerary is still being worked on, however, it will be similar to the layout of last year's conference.</li><li>Jennifer Horn and Tina Facca in the Classified HR office recently attended the Frontline Gather: ERP for California User Conference.</li><li>Cross-training within the department continues.</li></ul>	Director's Report
Job Announcement(s) for Behavior Specialist, Cafeteria Assistant, Delivery Worker, Elementary Counseling Assistant, Executive Director-Human Resources, Instructional Assistant-Bilingual, Instructional Paraprofessional (Closing Date: 3/8/2023), Instructional Paraprofessional (Closing Date: 3/24/2023), Instructional Paraprofessional (Closing Date: 4/11/2023), Instructional Paraprofessional-Intensive Behavior Interventionist, Roving Cafeteria Assistant Cook Manager, School Bus Driver, and Sr Maintenance Worker-HVAC/Refrigeration were considered and approved. (MSC) Jones/Bevers	Job Announcements Approved

Eligible List(s) for Cafeteria Satellite Manager, Campus Supervisor, Executive Director-Human Resources, Instructional Assistant-Computers, Instructional Paraprofessional (created 2/23/2023), Instructional Paraprofessional (3/15/2023), Instructional Paraprofessional-Intensive Behavior Interventionist, Maintenance Worker, Roving Cafeteria Assistant Cook Manager, School Bus Driver, and School Office Manager were considered and approved. (MSC) Jones/Bever	Eligible Lists Approved
Seniority List(s) for Campus Supervisor, Custodian, Elementary Counseling Assistant, Health Assistant, Instructional Paraprofessional, Instructional Paraprofessional-Intensive Behavior Interventionist, Preschool Assistant, and School Bus Driver 2 were considered and approved. (MSC) Jones/Bever	Seniority Lists Approved
The meeting adjourned to Closed Session to consider the evaluation of Executive Director-Human Resources at 8:53 am.	Closed Session
The meeting reconvened to Open Session at 9:41 am. There were no comments to report.	Open Session
There were no additional suggestions or comments.	Suggestions and Comments
The date of the next Personnel Commission meeting is scheduled for April 27, 2023.	Next Meeting
The meeting was adjourned at 9:42 am.	Adjournment